

Southward Housing Co-operative
Registered Office: 3 Lydden Grove, Wandsworth, London, SW18 4LJ
Tel: 0208 871 3578
Email: southwardhousing@btinternet.com

A Description of Southward Housing Co-operative

Southward Housing Co-operative is a non-profit making fully-mutual housing co-operative which was registered with the Housing Corporation. It is owned and controlled by the tenant/members.

Southward Housing co-op was formed in 1976 by a group of families on the Borough of Wandsworth Council Housing waiting list, with little prospect of being re-housed. It took over five years (and much red tape) before the co-op owned its first property.

The development schemes were financed by grants from the housing Corporation. The Co-op now has 36 units consisting mainly of rehabilitated properties, which include family houses and one and two bed roomed flats. There are also 5 new-build family houses and four new-build flats

As a fully-mutual Co-op only tenants can be members, (members have to be a shareholder and each share costs £1.00). No one can become a member unless they have been allocated a property. No-one will be offered accommodation unless they agree to become a member and abide by the co-op's rules and policies. Every shareholder (tenant/member) can vote at the AGM meeting once a year, and must be interested in the everyday running of the Housing Co-op and willing to be elected for any role at an AGM meeting

All the units are owned by the whole Co-op and you cannot buy co-op properties. We hold four general meetings a year and you are expected to attend these meetings, the meetings are a good time for you to put across any concerns you might have within the co-op, and is a good time to meet other tenants/members
The Management Committee and other committees are elected at an AGM general meeting which is held once a year in September, these committees controls the everyday running of the co-op.

FORM RECEIVED:

FOR CO-OP USE ONLY

Southward Housing Co-operative

Office, 3 Lydden Grove Wandsworth London, SW18 4LJ
Tel: 0208 871 3578 Email: southwardhousing@btinternet.com

Application for Housing

Southward Housing Co-operative is a non-profit making fully-mutual housing co-operative which was registered with the Housing Corporation. It is owned and controlled by the tenant members.

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The development schemes were financed by grants from the housing Corporation. The Co-op now has 36 units consisting mainly of rehabilitated properties, which include family houses and one and two bed roomed flats. There are also 5 new-build family houses and four new-build flats for the elderly.

As a fully-mutual Co-op only tenants can be members, (members have to be a shareholder and each share costs £1.00). No one can become a member unless they have been allocated a property. No-one will be offered accommodation unless they agree to become a member and abide by the co-op's rules and policies. Every shareholder (tenant/member) can vote at a general meeting of the co-op.

All the units are owned by the whole Co-op and you cannot buy co-op properties.

We hold four general meetings a year and you are expected to attend these meetings, the meetings are a good time for you to put across any concerns you might have within the co-op, and is a good time to meet other tenants/members. The Management Committee and other committees are elected at an AGM general meeting which is held once a year in November, these committees controls the everyday running of the co-op.

Please note that completion of this application form does not constitute an offer for housing. When you have completed the form please return it to the above address

PERSONAL DETAILS

Male ☐ Female ☐

Name.....

NEXT OF KIN

Address.....

Name.....

.....

Address.....

.....

.....

Postcode.....

.....

Date of Birth.....

Postcode.....

Telephone Day-time.....

Telephone.....

Telephone Evening.....

Relationship to you.....

Mobile.....

.....

Your National Insurance number.....

REFERENCES

Please give the details of two people that can give you a reference
If possible give one personal reference and one professional

Name..... Name.....

Address..... Address.....

Postcode..... Postcode.....

Relationship to you..... Relationship to you.....

If you are familiar with Southward Housing Co-operative, is there anyone currently living in one of our properties who is able to give you a personal reference?

.....

ABOUT YOUR HOUSING

What is your present housing situation?

Please tick the box that best describes your current housing situation

Private Rented Accommodation ☐ Family ☐

Bed & breakfast ☐ Friends ☐

Council Tenant ☐ Co-op ☐

Housing Association ☐ Other (please give Details below) ☐

.....

- How did you hear about Southward Housing Co-operative.....

- Other than Southward Housing Co-operative. Have you applied for or been referred to, any other organization providing accommodation? Please name them

- Why do you want to leave your present accommodation?

- Are there any special circumstances that you feel we should take into consideration in assessing your need for housing? Please specify your reasons

CO-OPERATIVE ACCOMMODATION

- Why do you want to live in a housing co-operative property?

- What skills, experience and personal Qualities do you have to assist and support your application for membership to Southward Housing Co-operative?

Details of Applicants

Please give details of all persons for whom accommodation is required, starting with your own name

	Full Name	Relationship to applicant	Sex M/F	Date of Birth	Ethnic origin
1		Applicant			
2					
3					
4					
5					
6					
7					

EMPLOYMENT

Please give details of your employment (if any) of all the people included in this application

Name:	Address:	Telephone:
Name:	Address:	Telephone:
Name:	Address:	Telephone:

Previous Addresses: Please give your details for the past three years

Landlord	Address	Dates	Reason for leaving

DECLARATION TO BE SIGNED BY APPLICANT(S)

As far as I know, the answers I have written on this form are true. I know that I may lose any housing that Southward Housing Cop-operative offers me if I have given any false information. I have considered the information provided on housing co-operatives and i am prepared to accept membership of a co-operative and the responsibilities it entails.

I understand that representatives from Southward Housing Co-operative may visit me to confirm my housing needs if a property becomes vacant

Joint applicants should both sign

Print Name	Signed	Date

Thank you for completing the form

[illegible]

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The Co-operative is managed / run by the members/tenants. . We hold management meetings on the 1st Monday of each month excluding bank holidays, four of these meeting are general meetings where all tenants are expected to attend. Would you be interested in standing for any for the roles below? Please tick the ones that would apply to you.

Chair: Responsible for reading the agenda at all meetings. Signing paperwork	
Secretary: Sorting post logging them and bring to the meetings, signing cheques, checking emails, logging phone calls booking meetings and drafting paperwork. Attending all meetings	
Treasurer: Dealing with rent, paying bills, writing all payments down in a payment book forwarding all spending on to our management agents. Signing cheques. Attending all meetings	
Rent collector: Assisting the treasurer with rents using spread sheets. Attending all Meetings	
Minutes' Secretary: attending all general and management meetings taking notes then typing a report ready for the next meeting	
Management Committee: consist of four members to attend all meetings	
Maintenance Committee: consist of 3/4 members dealing with tenants requests for home repairs viewing properties and filling in a maintenance form. Sending request to secretary to be logged at meetings.	
Allocation Committee: meeting when we have vacant properties going through the waiting list to allocate empty properties and arranging viewings.	
How many general meetings a year would you be interesting attending	
Not interested in any of the above	